

CarolinaKinder

Minutes 3/20/2003

Attendees:

Jackie Macleod (JM), Silva Stumpf (SiS), Karin Baumgartner (KB), Deanna Achtelstetter (DMA), Kimberly Miller (KM), Lothar Finke (LF), Ralf Achtelstetter (RA)
Cc: Matthias Geissler

Besides general discussions the board decided on following subjects:

Members, Dues:

- Fiscal year for CK will be 6/1 – 6/1
- Renewal for parents who paid prior to 6/1/03 will be 6/1/04

Story time:

- As of 6/1/03 a donation of \$ 4.00 per child is required for non-members
- The annual budget for story-time will be \$ 300.00. All material will be administered by SiS.

Spring fest:

- The spring fest on 5/3/03 will be pick nick style.
- CK will take donations for provided entertainment and a Torwand shoot out (adults only pay).

German lessons:

- First German lessons are planned for September 2003. KB is providing the curriculum and will find a teacher.
- JM already found a room for the first block of lessons. (LF will check into an alternative room at St. Paul)
- German lessons will be offered on two levels: "German for native speaking kids" and "German as second language".
- A future school would be incorporated as an entity of "CarolinaKinder"

Non-Profit:

- DMA will file the NP paperwork within the next two weeks and work with MG to obtain the Fed Tax Id.
- In order to assess true cost of operations and for future fund raising purposes, board members and service providers will generate an internal "Documentation of Cash and Services Donated to Carolina Kinder". KM has drafted the forms. The form will be submitted to ...
- The group will discuss fundraising at the next meeting.

Miscellaneous:

- CK will start a baby sitter & nanny database. Deanna will obtain a template. Kerstin Finke may be interested in maintaining the database.
- DMA will continue to work on the Library project with Chapel Hill & Durham public libraries. Books obtain with story time budget will roll into the portfolio.
- LF suggested the production of story-time DVD.

Website enhancements:

- The membership form will be provided in three different formats (PDF, Word and HTML)
- A section for information on lessons and service projects (e.g. library) will be added to the site.
- The mission statement now includes "German lessons" in the light of current initiatives (JM / KB) and future projects.
- More links to German language resources will be added

Next board meeting: 4/15/03

Minutes by RA